



# Preliminary UK Duty Repayment Questionnaire

This questionnaire relates to the repayment of customs duties paid in the UK.

To provide you with the most accurate and tailored pricing for UK duty repayments, we kindly request a few brief questions regarding your company structure and available documentation. Your responses will help us offer the best possible quote for your business.

Please return this questionnaire completed to [contact@tradedutyrefund.com](mailto:contact@tradedutyrefund.com)

Your name:

Your company:

Over what period of time have you or your customs broker retained documentation (1) related to goods shipped to and from the UK?	
How much repayment of import duties do you expect to claim within that period?	
What is your UK EORI? <i>Leave blank if you don't have one.</i>	
What is your UK VAT number? <i>Leave blank if you don't have one.</i>	
Are you registered to the UK Government Gateway? (2)	
Do you have access to your CDS reports for imports and exports?	

1. By documentation, we refer to the dates (and ideally the MRN numbers) associated with these imports and exports. This information is necessary to meet HMRC's requirement to "trace" each item for which a duty reclaim is being submitted. Please note that the timeframe for claiming refunds due to overpayment is limited to the past 3 years
2. <https://www.gov.uk/log-in-hmrc-excise-import-export>